

To our community members and consumers,

As the COVID-19 pandemic continues to unfold, our thoughts go out to all of those that have been affected. In the spirit of partnership and transparency we would like to update everyone on how Bayer Built Woodworks is responding to this outbreak.

On Wednesday, March 25, MN Governor Walz signed Executive Order 20-20 also known as the "Stay at Home" order. This order directs non-essential businesses to temporarily close. Under this order, Bayer Built is considered part of critical business, providing materials to the construction industry. While the situation is constantly changing, at this time we are conducting business as normally as possible while taking critical steps to maintain a safe work environment for our team members as recommended by the CDC and Minnesota Department of Health. Some of these steps include (but are not limited to):

- Closing our campus to everyone except BBW team members, including our showroom
- Providing many of our team members the means to work remotely from home where possible
- Enhanced cleaning throughout our facility
- Implemented staggered lunch breaks and other precautionary distancing measures
- Limiting in-person communication as much as possible
- Conducting meetings on line or via phone whenever possible
- Advising all team members to stay home if they are not feeling well

In addition to these measures we have increased our daily communication efforts with our vendor partners to be certain we remain on top of any product concerns and/or shortages attributed to COVID-19. We have also asked our sales team to refrain from making in-dealer visits, cancelled all of our on campus facility tours and cancelled the remaining trade shows & home shows at which we exhibit.

We understand that this is a difficult time for everyone. As we have visited with team members over the past 3 weeks we're grateful for their diligence in practicing social distancing both at work and at home. We continue to monitor the situation and will provide a safe workplace for our team member's livelihoods as long as we are able to do so in relative safety.

Wishing everyone health and well-being from the Bayer Family and the entire Bayer Built Team